

## Roll Details Confirmation

Strata Plan: \_\_\_\_\_ Unit/Lot: \_\_\_\_\_

### Owner Details:

Owner/s Full Names: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address (general corro): \_\_\_\_\_

Postal Address (levies): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Owner Contact Preference:

Send all correspondence by:  Email  Post  Both

Send all levy notices by:  Email  Post  Both

### Lots Letting Agent Details:

Company Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

### Lots Tenant Details:

Names (as on lease): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Lease Start Date: \_\_\_\_\_

Lease Term: \_\_\_\_\_

I authorize the Strata Manager to update the roll with the above details.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please return your completed form to our office via:

Post to: PO Box 3030, Parramatta NSW 2124

Email to: [mail@premierstrata.com.au](mailto:mail@premierstrata.com.au)

In Person at: 6/175 Briens Road, Northmead NSW 2152

Fax to: 02 9630 1915